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[www.toptomatofoods.ca](http://www.toptomatofoods.ca)

## **Job Description: Farm Market Clerk**

Details: Seasonal Work (May to November) part-time and full-time positions available  
Reports to: Market Manager

### **About Top Tomato Foods**

Top Tomato Foods is one of Ontario's largest growers, packagers and distributors of Ontario's best quality produce. Family owned and operated, Top Tomato Foods carries the same traditional values its founders started with over 50 years ago. Our core produce line includes cauliflower, cabbage and broccoli. Additionally, we also grow many other fruits and vegetables which are sold through our 19th Avenue Farmers Market.

### **Summary of Job Description**

As a market clerk, you will be responsible for packing and merchandising product in the market according to the standards set out by management. You will have the incredible opportunity to learn about Ontario agriculture and products, as well as various skills in merchandising and customer service.

This position is seasonal (from May to November). You must be available to work weekends and holidays. Since this is an outdoor market, you will be able to enjoy the great weather when it happens, but will also have to deal with the extreme conditions that we sometimes experience.

### **Primary Responsibilities**

1. Pack produce in baskets or bags according to guidelines provided by management
2. Merchandise produce in market
3. Maintaining displays throughout shift
4. Answer customer questions and concerns when necessary.
5. Morning set up duties
6. Evening closing duties
7. May include some vegetable picking, trimming, washing

### **Knowledge and Skill Requirements**

1. Enjoy working in a fast paced environment
2. Ability to stand for long period of time
3. Ability to lift heavy items (up to about 50Lbs)
4. Attention to detail
5. Self motivated
6. Ability to Multi-Task
7. Adaptable
8. Responsible and reliable

### **Contact Details**

If interested in the role, please send an email to [farmersmarket@toptomatofoods.ca](mailto:farmersmarket@toptomatofoods.ca).